



CONDUCT CARD-POSITIVE

Name:

Form:

To prevent this card being signed:

1. **Wear your uniform correctly:**
Shirts and blazers must be worn with sleeves rolled down; no jewellery; no nail varnish.
2. **Bring your basic equipment:**
Bag; pen; pencil; rule; PE Kit; planner.
3. **Attend all lessons on time.**

If any of the above are not fulfilled, staff will sign and date this card. Five signatures will result in a school detention and the issue of a new card.

Should this card be lost you will automatically receive a school detention.

Tutor Signature:

Date of Issue:

This side of the card may be signed by a member of staff if a student has met any of the following criteria:

- **Consistent achievement, good work, effort and positive contribution to the school.**
- **An excellent piece of work.**
- **Displaying excellent leadership skills.**
- **Being a good role model or helping other students.**
- **Being consistently well organised and self-disciplined.**

Should this side of the card be signed five times you will:

- **Be put into a termly prize draw.**
- **Earn points for your community.**
- **Be issued with a new card from your form tutor.**

Staff signature:

When you have five signatures, give the card to your form tutor.

Form tutor to hand completed card to PSM

MEMBER OF STAFF

Please sign and date any incorrect uniform, equipment or lateness to lessons.

If card is full, hand it to the relevant Community office.

A school detention and new card will automatically be issued by the Community Team.

	Reason	Date	Signature
1			
2			
3			
4			
5			

For Community use:

Detention Date: